

Annex 6 Template for assessing interest forums

Steering question	Rating (1 very poor, 5 very good)				
	1	2	3	4	5
What is the overall purpose of the forum?					
What are the specific functions of the forum?					
Who are the members of the forum? Who in the market system is excluded from the forum? (Focus especially on marginalised actors and disadvantaged social groups such as women)					
Who leads the forum? Does the forum have a strategic vision? How are key decisions made, and by whom?					
How is the forum coordinated and managed? Are the processes formalised or are they informal and fluid?					
How sound is the financial management of the forum?					
Where do the members meet? How often? How long does it take members to reach the meeting place?					
What are the members' perceptions of the effectiveness of the forum? What are the perceptions of other non-member stakeholders? How does the general public perceive the forum?					
What is the forum's history and track record? What are the forum's biggest success stories and past difficulties?					
Current challenges and opportunities: What are the forum's current challenges and opportunities?					